



## Online Backup Qualification Checklist

### CURRENT SOLUTION

- Are you currently backing up your servers?
- Are you using tape and software for your backup?
- Are you using USB drives for your backup?
- Have you tested a restore recently within the past 3 months?
- Have you performed a server restore in the past three months?
- Do you have a Disaster Recovery Plan in place?

### SPECIFICATIONS

- Do you have between 1-20 servers?
- Do you have between 25-500GB of data?
- Do you have internet speed of DSL or better?
- Are snapshots a necessity?
- Do you need Exchange backed up?
- Do you need SQL or a database that needs to be backed up?
- Do you have a Customer Management Application that needs to be backed up?
- Do you have any custom applications requiring backup?

### COMPLIANCE

- Do you need SOX compliance?
- Do you need HIPAA compliance?
- Is your backup audited by a regulatory agency?
- Do you need access to the datacenter(s) where the backup is stored?
- Do you have any other special needs?

### ADMINISTRATIVE

- Do you need this set up immediately?
- Do you have administrative access to your servers?
- Do you have a point of contact that can be notified for backup reporting?
- Do you currently outsource your IT?

Review your checklist with us today!

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